



## Minutes of the Fowey River ARC Meeting

<b>Date of meeting</b>	10 <sup>th</sup> January 2017	
<b>Venue</b>	Fowey River Academy	
<b>Members present</b>	Richard Bassett (RB) Mary McKeeman (MM) Martin Dale (MD) Sara Davey	Independent Chair Director of School Improvement Academy Principal Executive Principal
<b>Apologies</b>	None	
<b>Absent</b>	N/A	
<b>In attendance</b>	Sarah Jones (SJ) – Clerk	

**The meeting met its quorum**

**Areas of challenge during discussions indicated in bold text.**

<b>Agenda Item</b>	<b>Welcome &amp; apologies</b>
<b>Discussion</b>	RB welcomed those present.  RB summarised the Terms of Reference of the Accountability, Review & Challenge (ARC) Group, and how its primary functions are to monitor the performance of Fowey River and to provide both practical support and rigorous challenge to each academy's leadership team so as to achieve rapid school improvement.

<b>Agenda Item</b>	<b>Declaration of interests</b>
<b>Discussion</b>	None were advised

<b>Agenda Item</b>	<b>Minutes of the last meeting</b>
<b>Discussion</b>	Group discussed previous minutes from ARC meeting held 8 <sup>th</sup> November 2016 – attendees agreed they were not fit for purpose and did not record accurately the challenge and accountability discussed.
<b>Decision</b>	They were not modified.  Future minutes need to accurately record all challenge and accountability areas discussed in detail, and need to be confirmed as accurate and distributed to attendees within 10 working days.

<b>Agenda Item</b>	<b>Matters Arising</b>
<b>Discussion</b>	Are included as agenda items

Agenda Item	ARC Paperwork		
Discussion	RB advised he had not received the relevant documents (SEF's, RIG's etc.) prior to the meeting, therefore he would read them retrospectively. RB advised for future meetings these must be sent five working days prior to the scheduled meeting.		
Action	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	All required paperwork must be agreed, published and circulated at the latest five working days prior to the meeting.	MD to send to SJ to forward to ARC members	All future meetings

Agenda Item	Targets		
Discussion	<ul style="list-style-type: none"> <li>• Discussion around PIXL meeting and the work carried out on accuracy and database information</li> <li>• P8 prediction this year = -1.15, goal is 0, last year figure was -0.21</li> <li>• Discussed P8 progress across all subject areas</li> <li>• ECDL discussed – Fowey pupils will be completing a three-day intensive session, ensuring they complete the tests at the end</li> <li>• Discussed Ofsted are due, currently looking at RI</li> <li>• Good evidence in books – pupils are doing well</li> <li>• Discussed Challenge Partners, current indication of how Fowey is performing. SD advised need clear and concise SIP with clear actions</li> <li>• Discussed basics figure improvements on last year, moving in the right direction</li> <li>• Middle ability pupils are less problematic</li> <li>• RB advised MD &amp; SD need a much better set of data, is there confidence improvement will be made?</li> </ul>		
Action	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	<ul style="list-style-type: none"> <li>• Data from mock exams to be sent to RB with results</li> </ul>	MD	On completion of exams

Agenda Item	Attendance
Discussion	<ul style="list-style-type: none"> <li>• 93.5% down from 94.7% last year but due to accurate recording systems following closely Trust policy; wasn't previously accurate and over inflated.</li> </ul>

Agenda Item	Behaviour
Discussion	<ul style="list-style-type: none"> <li>• 1 permanent exclusion</li> <li>• 34 incidents – 24 students</li> <li>• Emphasis on rewards this year</li> <li>• Fowey are very strict with behaviour, last week no sanctions – students would agree behaviour has improved</li> </ul>

Agenda Item	Drive Team
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<b>Discussion</b>	<ul style="list-style-type: none"> <li>• MD advised 3 parents have been recruited, first meeting is planned for 6<sup>th</sup> February</li> <li>• Discussed if any suitable for ARC membership?</li> </ul>
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<b>Agenda Item</b>	<b>AOB</b>		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Issues with the current cleaning standards of Fowey, group discussed current structure of team</li> <li>• Discussed money available for student development</li> <li>• MD would like clarity on the current BID process, reserves application and how to access etc.</li> <li>• Discussed current issues with Trust, IT has now been transformed</li> <li>• Secondary Principals need to start communicating with each other</li> </ul>		
<b>Action</b>	<b>What:</b>	<b>Who:</b>	<b>By when:</b>
	<ul style="list-style-type: none"> <li>• SJ to send the BID application form to MD</li> </ul>	SJ	Friday 13 2017
	<ul style="list-style-type: none"> <li>• Excellence Register to be created, cross referencing, departments, curriculum support for all secondary schools. Sharing platform</li> </ul>	MM to discuss with SD & JR	ASAP