



Minutes of the Fowey River Academy ARC Meeting

Date of meeting	13 June 2017	
Venue	Fowey River Academy	
Members present	Richard Bassett Heidi Hoskin Linda Bamford Martin Dale Philip De Grey-Warter	Independent Chair Director of Primary Education Director of Secondary Education Principal – Fowey River Academy Chair of the Drive Team – Fowey River Academy
Apologies	N/A	
Absent	N/A	
In attendance	Karen Redmond – Clerk	

The meeting met its quorum

Areas of challenge during discussions indicated in bold text.

Agenda Item 1	Welcome & apologies
Discussion	Noted. Richard Bassett stated that this needs to be treated as an ARC but with development in preparation for an Ofsted visit and for that purpose welcomed Mr De Grey-Warter to the meeting.
Agenda Item 2	Declaration of interests
Discussion	No changes were recorded.
Agenda Item 3	Minutes of the last meeting
Discussion	The minutes of the last meeting were NOTED.
Decision	

Agenda Item 4	Matters arising		
Discussion			
Action	What:	Who:	By when:

Agenda Item 5	Updates on actions from previous ARC meeting		
Discussion	<ol style="list-style-type: none"> 1. COO to arrange a meeting regarding finances – completed using Outwood Grange model. 2. Targets for Yr 11 and target setting policy – completed using DfE progression lines and FFTD 20 and 5. Had a secondary principals meeting and have agreed a Trust line and are running both systems at the moment. Linda Bamford confirmed the Trust is moving to a consistent approach and will be benchmarking against Pixl. Richard Bassett stated that need to review in September to ensure benchmarking is correct. 3. Yr 11 attendance and impact on progress – entire system has been reviewed over last 6 weeks and can demonstrate impact and progress. 4. SEF judgements to be reviewed – completed 5. Alternative provision and Yr 11 targets – reviewed last year results for similar pupils and looked at outliers and have done same with current 2 or 3 pupils. 		
Action	What:	Who:	By when:

Agenda Item 6	Issues raised at RIG meetings		
Discussion	The outcomes of an independent review of the school were discussed. Areas for focus were identified and actioned.		
Action	<p>What:</p> <p>Data on final predictions to be provided</p> <p>School to ensure marking is effective and consistent across the school. This is an issue for monitoring by the Drive Team.</p>	<p>Who:</p> <p>Principal</p> <p>Principal</p>	<p>By when:</p> <p>Following review evening on June 13th</p> <p>ASAP</p>

Agenda Item 7	To be discussed – Drive Teams		
Discussion	<p>Heidi advised that that the Drive Team should use the questions listed on agenda item 8 to demonstrate impact. Questions for reviewing are included to show where the Drive Team currently is and reflect whether any actions are required to have capacity in place to ensure monitoring and challenge hold the Principal to account with appropriate evidence.</p> <p>A programme of training is being rolled out for training for governance. There will be a simple document for Drive Teams to hold Principals to account.</p>		
Action	What:	Who:	By when:

Agenda Item 8	How have key roles and responsibilities been assigned to members of your local drive team (eg PP and SEN) – <i>to be discussed at the next Drive meeting</i>		
Discussion	<p>How do local Drive Team members hold you to account as principal in the school?</p> <p>What impact is your strategy for disadvantaged pupils having on behaviour, attendance and the progress of all groups and individuals?</p> <p>How is your local drive team monitoring the impact of the spending of the sports grant is effective.</p> <p>How Drive Team members monitoring visits had a direct impact on the work of leaders?</p> <p>How have Drive Team actions helped to secure improving standards in teaching and learning?</p> <p>How do Drive Team members monitor the impact and effectiveness of safeguarding practices in school?</p>		
Action	What:	Who:	By when:

Agenda Item 9	Quality of teaching and learning		
Discussion	<p>What is the current profile of the quality of teaching across the school?</p> <p>How do you know? How has this been quality assured this in school?</p>		

	<p>How effective are middle and senior leaders are effective in checking and improving the quality of teaching in lessons?</p> <p>What external validation have you undertaken for your teaching and learning judgement?</p> <p>Is PM effective in your school? How do you know?</p> <p>How is CPD impacting on your teaching and learning priorities? Give an example?</p> <p>How is pupil voice impacting on improving teaching and learning?</p> <p>What are your current priorities to improve teaching and learning? What impact have you had already?</p>		
Action	What:	Who:	By when:

