



Minutes of the Fowey River ARC Meeting

Date of meeting	2 nd March, 2017	
Venue	Werneth Academy via conference call	
Members present	Richard Bassett Mary McKeeman Via conference call: Martin Dale Jeremy Rowe Jenny Hick Peter McKinniss Linda Bamford	Independent Chair Chief Operating Officer Principal Regional Executive Principal Vice Principal Senior Assistant Principal Director of Secondary Education
Apologies	None	
Absent	N/A	
In attendance	John Addison – Clerk	

The meeting met its quorum

Areas of challenge during discussions indicated in bold text.

Agenda Item	Welcome & apologies
Discussion	RB welcomed those present. There were no apologies.

Agenda Item	Declaration of interests
Discussion	None were advised

Agenda Item	Minutes of the last meeting
Discussion	Minutes of the meeting held on 10 th January 2017 were accepted as a correct record.
Decision	Accepted

Agenda Item	Matters arising
Discussion	Dealt with as agenda items

Agenda Item	Staffing		
Discussion	Current FTE establishment was 32 with 610 pupils on roll. Indications were that 119 Yr7 pupils had first choice places to start in September 2017, comparable to last year and expected to rise (as has been the pattern in recent years) to end up around 140 i.e. very similar to 2016.		
Action	What: MM to facilitate a meeting between the Trusts Business Manager and MD to discuss issues around overall staffing budget and teacher/pupil ratio.	Who: MM/MD	By when: Next ARC meeting

Agenda Item	Data		
Discussion	Learner achievement: The panel questioned how targets are generated by FRA and understood that FFT5 was being used. Current targets were considered to be very challenging and discussion centred around the use of DFE progression lines as an alternative.		
Action	What: Aspirational target figures for Yr11 using DFE progression lines are to be produced. JR & LB to work with the Academy to achieve this and influence a decision about Trust target setting policy.	Who: MD/PM/JR/LB	By when: Next ARC meeting

Agenda Item	Drive Team
Discussion	MD advised that the Drive Team had been established and the first meeting held. The team comprised of 3 parents, 2 community reps, 2 teaching staff, 2 non-teaching staff and 2 students.

Agenda Item	Finance		
Discussion	Bid application process: MD advised that they had secured £8k from the Foyle Foundation for the library. MM reminded MD that the Academy can bid to the Trust if it had identified needs. MD expressed concerns about finance in general going forward.		
Action	What: Report on finance.	Who: MD	By when: Next ARC meeting

Agenda Item	Issues raised at RIG Meeting held in January 2017
Discussion	<u>Attendance</u> Current Yr11 attendance stood at 92.84% RB stated that this was far too low and would impact on learner achievement targets and predictions. Overall attendance currently 93.8%

	PA just less than 20% RB requested a strategic plan on interventions to improve the situation.		
Action	What: Evaluate how Y11 attendance is impacting on outcomes and revise targets accordingly	Who: MD/PM/JR	By when: Next ARC meeting
	Strategic plan on interventions to improve attendance figures.	MD/LB	Next ARC meeting
Discussion	<u>Behaviour</u> For the period September 2016 to December 2016: 33 FTE, 77 days (Sept-Dec 16) 1 permanent exclusion 1 permanent exclusion pending <u>SEF</u> RB sought information about judgement levels included in the SEF.		
Action	What: SEF judgements to be picked up at a meeting facilitated by JR/LB.	Who: JR/LB	By when: ASAP
Discussion	<u>Alternative provision</u> 6 pupils in Yr11 were currently accessing alternative provision. RB/MM sought assurances that the Academy knew the whereabouts of these students as this would impact on Safeguarding data.		
Action	What: These pupils need to be factored into Yr11 targets. Pick up at the meeting arranged to discuss targets.	Who: MD/PM/JR/LB	By when: ASAP/Next ARC meeting
Discussion	<u>RIG document</u> RB stated that the RIG document needs to be streamlined so that it concentrates on impact rather than actions		